

To: Martha Reeves

mreeves@proofice.com

From: Stan Liu

Subject: Accounting Software

Dear Ms. Reeves:

I recently purchased your new accounting software at Professional Office Products. When I got the product home I was able to install the product on my apple brand computer. I am a small business owner and think that your product will be very helpful to me in improving my productivity and potentially my company's profits.

I returned the product to your store to receive a refund or to exchange the product for the one that might work on my computer. The manager told me that he could not make the exchange but I should contact you the maker with my request.

Can you help me? I have overnighted the product to your office.

Regards

Stan Liu

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